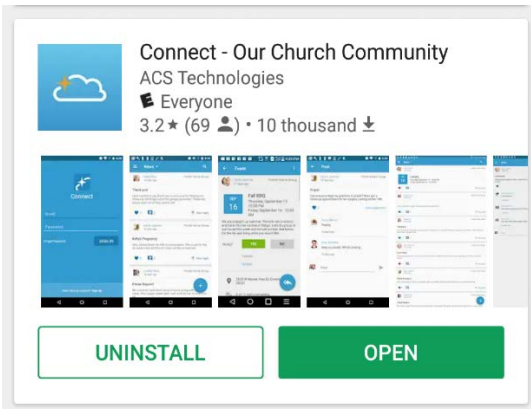


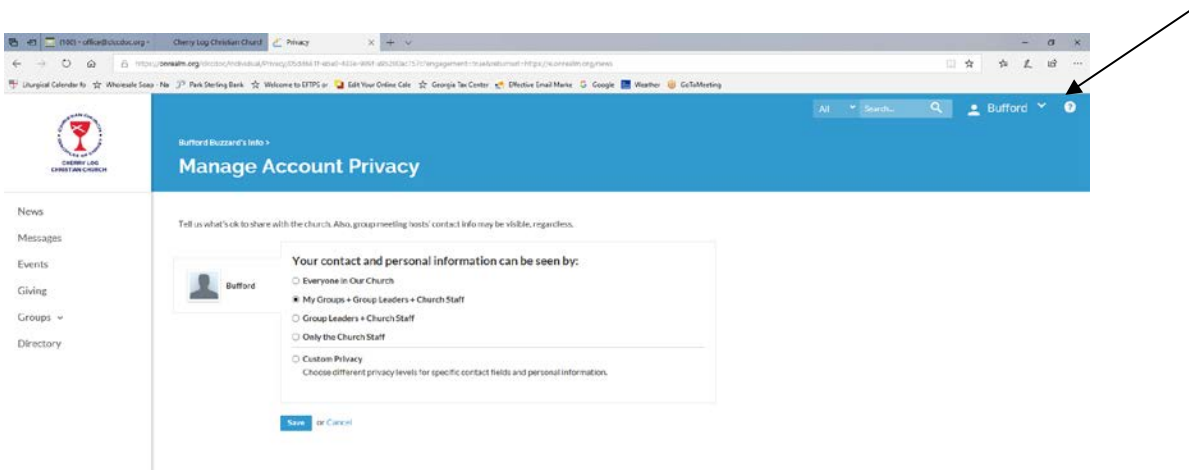
Setting up your Realm Connect account:

1. Check your email, you should have received an invitation to join Realm or an email to reset your password.
2. Download the app: from your play store search for Connect – Our Church Community.
3. Enter email and password in Connect app.



Setting your Privacy:

1. Click the down arrow next to your name.
2. In the drop down box click on Manage Privacy.
3. Choose the setting that you prefer. The privacy is for your contact info, for example address, phone and email address.
4. Click Save.



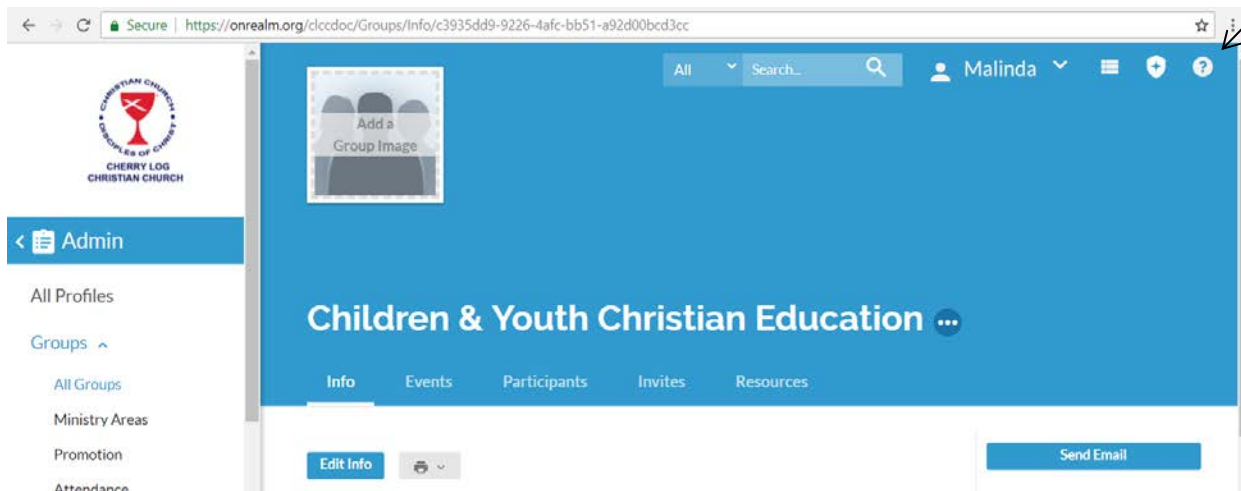
Managing Emails and Notifications:

1. Depending on which device you are on, iPhone, android phone, iPad, desktop, click on the more button/tab.
2. Under Email settings, each group you are a part of will be listed, you can set your preferences according to how much communication you desire.
3. We suggest you **Turn on Daily Digest**. This will send you an email daily of the happenings within your group.
 - iPhone users, More is located on bottom righthand corner.
 - Android users, More is the 3 dashes located to the left of News in the top left hand.
 - Desktop users, click the down arrow beside your name on top of page, click on email settings. Notification settings are only available on your phone, or tablets.
4. Scroll down to Notifications, change your notifications to your preferences from the steps above. We suggest you **Turn on Daily Digest**.

Using onrealm.org:

When using your laptop or desktop, use onrealm.org to see even more of the features that Realm Connect has to offer.

Want to learn more? When you are logged into Realm Connect, click on the ? on the right side of your name. This will open the Realm Help Center in a new window.



Groups:

Everyone is a part of at least 2 groups. A great way to stay connected is through your groups. The group Cherry Log Christian Church is a system group, it is not used for any type of communication. The church wide group is CLCC CHURCH FAMILY, in the group you can only post pictures with descriptions.

Types of Communication

- Posts—Any message you want to share with the group and open up for comments.
- Comments—Direct responses to a post, event, or other comments.
- Photos—Capture your moments together and then share them with your group. (The CLCC CHURCH FAMILY group only allows photos.)
- RSVP—Let people know if you can attend an upcoming event and what you signed up to bring.
- Messages—Send your entire group, or select individuals, a message that starts a conversation in the Messages tab.

Group Leaders:

Group leaders will need additional information and training. Please contact Malinda in the church office for more information.