

**Board Meeting Minute**  
**Cherry Log Christian Church**  
**July 23, 2016**

Members present: Jerry Johnson, Phil Slemons, Bob Matthews, Marshall Burke, Beth Roberts, Kay Vanderhooft, Marsha Kipling, Sandy McCann, Jane Carwell, Maureen Hicks. Robin Norsworthy also attended.

Jerry Johnson, Moderator, welcomed members, and called the meeting together with a short video on interim ministry followed by prayer in which each person present expressed their own brief prayer for the interim period.

Jerry Johnson and Maureen Hicks agreed that a quorum was present. Jerry informed the group about two vacancies currently on the Board: neither the Trustee Chair nor the Deacon Chair has been named. Both of those positions are included in the church board.

The minutes of the April 30, 2016 board meeting are posted on the church website and approved. Since the last board meeting, emails received concerned the nomination and approval of leadership positions.

**Old Business:**

a. Ad hoc council on attracting and retaining members has been on hiatus during this point in the church's transition.

b. The ad hoc **Safety and Security Team's** recently scheduled meeting with a consultant was postponed due to illness. Implemented changes include removal of visibility-limiting shrubs, posting of evacuation routes, locking all but one access to the building, posting of medical equipment within the building. The committee is looking into writing a formal plan.

c. **Review of pending By-law amendments:** Because this report was missing, Jerry stated he will send this out by email. Meanwhile, he summarized some possible changes which have been discussed by the former board:

-Our insurance policy includes a fidelity rather than a surety bond which should be amended in the by-laws.

-In Article III 3b of by-laws, the italicized portions are no longer needed.

d. **Transition report and interim planning:** In the 4-30-16 Board meeting, a discussion had begun to name a search committee for a new pastor. As part of the Search and Call process, a church profile and a minister profile must be completed. In discussions with Dr. Pryor, it was discovered that Dr. Pryor would like to be involved in guiding and directing this effort. It is anticipated that small groups will be utilized, which follows the Disciples' tradition. Our by-laws will be followed. Jerry called for a vote to authorize the Interim Pastor to lead this process. The Board approved unanimously.

**New Business:**

a. Dr. Pryor is scheduled to begin preaching Sept. 4<sup>th</sup>. Jerry proposed that there be one service that day with a meal and an informal question/answer time to follow. Board members commented and offered suggestions. Jerry reminded us this will not be an installation service as Dr. Pryor is an interim minister. Jerry will approach the Fellowship and Communications Committees and asked Board members to get feedback from their smaller groups.

1. Dr. Pryor's contract has been approved by Personnel and Finance committees. Jerry distributed copies of the contract and asked the Board to study the document in order to give formal approval. Since

the 4-30-16 Board meeting, a change was made within the “salary and benefits” portion to reflect that \$27,000 is designated as housing allowance and is listed separately from the annual cash salary to begin Sept. 1, 2016. The total salary amount, including health insurance has not changed. Jerry indicated a date change to “July 23, 2016” of governing board approval on the last page of Dr. Pryor’s contract. During discussion of “Paid Leaves of Absence” section, #6, the board agreed to request that the phrase, “and/or family” be deleted. Jerry will notify Dr. Pryor of this change for his agreement. Jerry asked for a vote to formally adopt the Interim Ministry Covenant-Contract including the designation of \$27,000 of salary as housing allowance beginning Sept 1, 2016 along with the above mentioned changes. The vote was unanimous in favor of adopting the amended covenant-contract.

b. Jerry directed the group to the church Constitution Article 6, Section D, Paragraph 1, Sentence 2 which describes establishing a quorum for the congregational meetings being set by the Minister, Board Treasurer, Secretary, and Moderator. In all Constitution and By-law mentions of “secretary”, the meaning is “Board Secretary”. Jerry asked for discussion of whether the word “secretary” may be misinterpreted in this instance of the Constitution. The board agreed that the term “secretary” refers to the elected officer of the church.

c. The Stewardship Committee is working to address the fact that collections are significantly down in pledged and non-pledged amounts. A letter will be sent out this week reminding congregation members to bring their pledges up to date and increase by 10% or more if able.

### **Reports from Councils:**

Discipling and Outreach Ministry Council reports have been posted online.

Phil Slemons, Resource Council Chair, gave a verbal report that parking lot repairs will begin with lower parking lot next week. A concern is that finances are decreased.

Future meetings include:

- Town Hall Meeting in August, possibly the 7<sup>th</sup> to discuss the interim/transitional period
- Fall Congregational meeting Nov. 20<sup>th</sup> at 9:30 a.m.,
- Scheduled Board meeting October 22<sup>nd</sup>, and a
- Council of Councils meeting September 20<sup>th</sup>.

Meeting was adjourned with a prayer by Sandy McCann.

Respectfully submitted, Maureen Hicks for Cathy Smith